

Appendix A2.12

Record Validation Rules

This table lists rules used to determine if a record is valid in the Toolkit. This a combination of mandatory fields required to save a record, along with any content rules.

Table	Mandatory Fields	Other Rules
Accessions	accessionNumber1 accessionDate Repository	<ol style="list-style-type: none"> 1. DateEnd must be equal to or greater than DateBegin 2. BulkDateEnd must be equal to or greater than BulkDateBegin 3. If either DateEnd or DateBegin are present the other must also be present 4. If either BulkDateEnd or BulkDateBegin are present the other must also be present 5. If Both Inclusive Dates and Bulk Dates are present then Bulk Dates must fall within Inclusive Dates
ArchDescriptionAnalogInstances	container1Type container1Value	
ArchDescriptionNames	function	<ol style="list-style-type: none"> 1. Names as sources can only be linked to Accession and Resource records.
ArchDescriptionNotes	noteType noteContent	
DigitalObjects	objectType	<ol style="list-style-type: none"> 1. title or (dateBegin and dateEnd) or dateExpression 2. DateEnd must be equal to or greater than DateBegin
FileVersions	uri	

	useStatement	
Locations	Area	1. coordinate1 or barcode or classificationNumber
LookupList	listName	
LookupListItems	listItem	
Names and NonPreferredNames	nameType sortName if nameType = corporateBody corporatePrimaryName if nameType = person personalPrimaryName if nameType = family familyName	1. rules or source
NameContactNotes	nameContactNoteSequence nameContactNote	
Repositories	repositoryName	
Resources	resourceIdentifier1 level dateBegin dateEnd dateExpression title extentNumber extentType languageCode Resource type	1. DateEnd must be equal to or greater than DateBegin 2. BulkDateEnd must be equal to or greater than BulkDateBegin 3. If either BulkDateEnd or BulkDateBegin are present the other must also be present 4. If Both Inclusive Dates and Bulk Dates are present then Bulk Dates must fall within Inclusive Dates 5. Bulk dates cannot exist without (DateBegin and DateEnd) or Date Expression 6. Required Notes <ul style="list-style-type: none"> • Conditions governing access note • Scope and content note • Language of Materials note

ResourcesComponents	Level	<ol style="list-style-type: none"> 1. DateEnd must be equal to or greater than DateBegin 2. BulkDateEnd must be equal to or greater than BulkDateBegin 3. If either DateEnd or DateBegin are present the other must also be present 4. If either BulkDateEnd or BulkDateBegin are present the other must also be present 5. If Both Inclusive Dates and Bulk Dates are present then Bulk Dates must fall within Inclusive Dates 6. Bulk dates cannot exist without (DateBegin and DateEnd) or Date Expression 7. title or (dateBegin and dateEnd) or dateExpression
Subjects	subjectTerm subjectTermType subjectSource	
Users	username password	